

# Charity Ambassador



## Location:

Countywide

## The role:

Our Ambassador volunteer is one of our most important roles. It is often the first point of contact where people will hear about our work, and we will give you all the training necessary to answer any questions that might arise. Whether you are involved a county-wide collection, volunteering at an event, no two days are the same.

Why not join us in our city and countywide collection days when staff, clients and volunteers go out together to promote our work, raise money and generally have a fun day out. If you have never done anything like this before, don't worry as we will provide you with a mentor.

It is a fantastic way to boost your confidence. It is also very useful to put on your CV, showing employers that you are comfortable meeting the public and you have a desire to give something back to society. If you have a couple of hours to spare, why not give it a go?

## Key responsibilities:

Volunteer Ambassadors will attend events, street and store collections all over Norfolk. Our volunteers will:

- Inspire people to support us
- Represent the charity in a professional manner
- Make conversation with members of the public about our work and answering questions about the charity
- Promote planned fundraising initiatives
- Help us to recruit skilled volunteers
- Inspire family, friends, colleagues and online networks to support our work and fundraise

## Other responsibilities:

- To contact the Individual Giving Fundraiser as soon as possible, if unable to fulfil your commitment so that replacement cover can be arranged
- Maintain strict confidentiality at all times
- Adhere to the Vision Norfolk volunteer policies and procedures
- The role can be local, but use of a car would give greater flexibility for volunteering

## Required skills:

We are looking for personable, approachable volunteers who are enthusiastic about the work we do here at Vision Norfolk and confident with public speaking.

## Volunteering benefits:

## COVID-19 and Health and Safety

Our volunteers will be:

- Able to work both independently and as part of a team
- Empathetic with Vision Norfolk's cause and committed to our aims and objectives
- Well organised with strong verbal and written communication skills
- Have an interest in charitable giving and fundraising
- Able to build and maintain strong interpersonal relationships

Vision Norfolk also offers:

- Visual Awareness Training
- Regular, ongoing advice and support
- Payment of out of pocket expenses agreed in advance

We take the health and safety of our staff and volunteers very seriously. In relation to COVID-19 we risk assess each venue and also adhere to the guidelines of the venue itself. There is no physical contact with members of the public or handling of money. We provide: masks, gloves, sanitising spray, contactless devices and small tables to stand behind. In addition, often you will be out in the open air. If ever you feel that your health or wellbeing might be at risk, we would ask you to immediately stop activity and call the Individual Giving Fundraiser.

## Contact details:

If you would like to discuss the opportunities we have at Vision Norfolk, please contact the Volunteer Engagement Coordinators:

Edward Bates (Great Yarmouth) 01603 972604

Penny Parker (King's Lynn) 01553 407004

Email: [volunteers@visionnorfolk.org.uk](mailto:volunteers@visionnorfolk.org.uk)